

step1. Go to the **ETSAB website:** <https://etsab.upc.edu/en>
Click on **Intranet** and then on **Prisma**

ETSAB Barcelona School of Architecture



School

Studies

Know us

International

Internships

Services

Intranet

Library

You are here: Home » Intranet

Intranets

Space reserved for members of the school - students, teaching staff and administration and services staff - to access different services.

Each intranet is aimed at specific groups; therefore, a community member may not have access to some intranets.

School intranets

Access to intranets



Academic management

e-Secretaria

e-Secretaria

Portal of services for students, where you can make arrangements related to your academic record.

Prisma

Prisma - Study management

Portal of services for the PDI related to the management of studies (Teaching Guide, Class lists, etc).

step2. Select **STUDENTS: Admission**

You can change the Language here

PRISMA

Català | Español



PDI / PAS

e-Prisma. Multilingual course management system that lends support to the management of academic processes at the UPC.



STUDENTS: e-Secretaria

e-Secretaria. Multilingual portal that allows students to manage their academic records.



STUDENTS: Admission

UPC studies admission. Multilingual system for admission to master's and doctoral degrees at the UPC and exchange programmes with other universities.

Your account

- UPC students
- Non-UPC students registered in the system
- Non-UPC students not registered in the system

Register

- Problems with digital certificate
- Problems with my username and password

NOTICES

SCHOLARSHIPS

Very important! You must apply for the Ministry's scholarship between March 30th and May 12th. Apply even if you are not sure since you can not apply later on.

<https://youtu.be/BsQoHywfr14>

More information: <https://www.upc.edu/sga/ca/beques>

NEWS

NEW FEATURES

step3. In the option 'Non-UPC students not registered in the system', click on **Register**

User registration

DATA PROTECTION INFORMATION

Unit responsible for processing	Universitat Politècnica de Catalunya
Data of the delegate of data protection	Universitat Politècnica de Catalunya
Purposes of the treatment	F01.1 Access to master's and doctoral degrees
Legitimation	Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority. Organic Law 6/2001, of December 21, of Universities.
Recipients	Disclosures: At the University Admissions Office of the Generalitat de Catalunya. International transfers: Data will not be transferred to third parties unless there is a legal obligation to do so.
Rights of people	Right of access, rectification or erasure, restriction of processing. Right to object. Right to data portability.
Term of conservation	As needed for any of the purposes that are described in our retention policy.
Claim	If you have been unable to exercise your rights to your satisfaction, you can file a complaint with the APDCAT: apdcatt.gencat.cat

☒ I have read and accepted the privacy policy.

3.2 You must accept the privacy policy

3.1 Enter your data

PERSONAL DETAILS

Data necessary to register in the system of preinscription of the UPC. After your login, you will receive an email with the password to activate the register. If you have any questions about signing up [contact us](#).

Fields marked * are required.

L'aplicació està disponible en 3 idiomes, si vols canviar d'idioma fes servir els enllaços que hi ha a la barra superior a la dreta. Si fas servir el traductor automàtic del navegador pots obtenir traduccions confuses. La aplicación está disponible en 3 idiomas, si quieres cambiar de idioma utiliza los enlaces que hay en la barra superior a la derecha. Si usas el traductor automático del navegador puedes obtener traducciones confusas. The application is available in 3 languages, if you want to change the language use the links in the top right bar. Using the browser automatic translator can lead to confusing translations.

Name (e.g. Peter)*	Surname 1 (e.g. Smith) *	Surname 2 (e.g. Jones)	Document type*	Doc. number* [i]	Gender*
Nationality*	Birth country*	Birth province*	Birth date*	Communication language*	

Your document must be valid for the whole period of your stay

E-MAIL ADDRESS

E-mail address*	Write again the email address*	Password*	Repeat password*
-----------------	--------------------------------	-----------	------------------

☐ No soc un robot

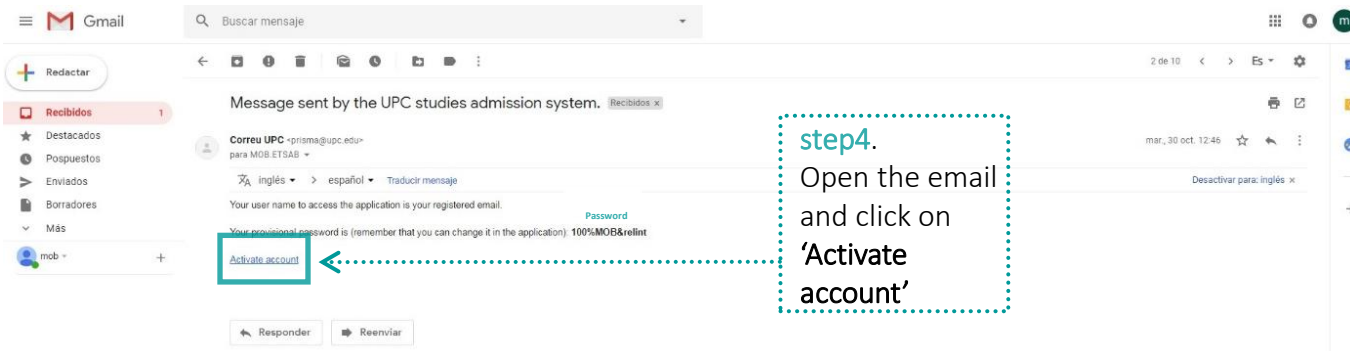


3.3 You must solve the captcha

3.4 Click on Register

Register

An email will be sent to the email address registered to activate the account



step5. Do again **steps 1 and 2** and then click on **‘Non-UPC students registered in the system’** and log in with the **user name** (email) and the **password** you just created

UPC Admissions

[Main page](#) | [Contact](#) | [FAQ](#)

[Català](#) | [Español](#)

Your account

• [UPC students](#)

• [Non-UPC students registered in the system](#)

Username

Password

☐ I'm not a robot

reCAPTCHA

[Privacy](#) - [Terms](#)

[Log in](#)

• [Non-UPC students not registered in the system](#)

[Register](#)

NOTICES

SCHOLARSHIPS 2022/2023

Very important! You must apply for the Ministry's scholarship between March 30th and May 12th. Apply even if you are not sure since you can not apply later on.

<https://youtu.be/BsQoHywfrl4>

More information: <https://www.upc.edu/sga/ca/beques>

NEWS

NEW FEATURES

Personal data*

[Academic details*](#)

[Application](#)

[RGPD information](#)

Personal data*

IMPORTANT: Please complete all **required fields** (marked with an asterisk) in the sections "Personal data" and "Academic details" in order to start the pre-enrolment process. Then select your course of study and makes the payment, if necessary. After completing or editing "Personal data" and "Academic details", please save the information by clicking on "Save" in the lower right-hand corner on both forms.

Please enter your **FAMILY ADDRESS** as your **ADDRESS DURING THE ACADEMIC YEAR** if you do not yet know the latter. You can update it later.

PERSONAL DETAILS

Name*	First surname*	Second surname	Document type*	Doc. number*
			Passport	
Gender*	Registration date	Birth date	Nationality*	
Female		DD/MM/YYYY	British	
Birth country*	Province*	City/town*	Additional information	
Spain				
Birth county	Mobile phone*	Comm. language*		
Baix Llobregat		English		

USUAL HOME ADDRESS

Country*	Province*	City/town*	Additional information	
Spain				
County	Postcode*	Telephone*		
Baix Llobregat				
Street type*	Street (only the name)*	Number*	Stairs, floor, door	

[Check the list of postcodes](#)

[Copy details](#)

ADDRESS DURING ACADEMIC YEAR

Residence type*				
Country*	Province*	City/town*	Additional information	
Spain				
County	Postcode*	Telephone*		
Baix Llobregat				
Street type*	Street (only the name)*	Number*	Stairs, floor, door	

[Generate academic record](#)

[Consult the information on data protection.](#)

ATTENTION: unsaved changes

CHANGE PERSONAL ADDRESS

Personal e-mail address*

[Change personal address](#)

IMPORTANT don't forget to **save** the data at every step

[Cancel](#)

[Save](#)

step6. Go to **Personal data** and enter your **personal details**

6.1 Click on **Copy details** to complete **Address during academic year**. Once you are in Barcelona, you will have to update it

Academic details*

PERSONAL DETAILS

Document number Name and surname Personal e-mail address

UNIVERSITY DEGREES*

University	Degree	Access	
Politecnico di Milano	Máster de Arquitectura	☒	Delete

Add

Máster de Arquitectura

Fields marked with an asterisk (*) are required. In case you can't find your country and/or university in the list below, please cancel the process and inform the administrator of the application about this fact.

If you started studying from 2009 onwards, your degree will be a bachelor's or master's degree.

Access degree ^[i]	University location country		
☒	Italy		
University*	1 - Politecnico di Milano		Degree level*
			Holder of a degree in
Degree*	Máster de Arquitectura		Language of instruction*
			Italian
Obtaining year*	Final degree grade 5 to 10 ^[i]		
2022			
Homologated degree	Name of homologated degree	Other homologated degree	Homologation date
☐ Yes ☒ No	Others		DD/MM/YYYY ^[i]
Legalized degree	Legalization year		
☐ Yes ☒ No			
Scholarships and aids			

Cancel Save

Step8
Add the
languages
you know

Language

Fields marked with an asterisk (*) are required.

Language*	Learning method*
Spanish	School

Reading level	☒ Very good	☐ Good	☐ Medium	☐ Low	☐ Null
Writing level	☐ Very good	☒ Good	☐ Medium	☐ Low	☐ Null
Speaking level	☐ Very good	☒ Good	☐ Medium	☐ Low	☐ Null
Oral comprehension level	☒ Very good	☐ Good	☐ Medium	☐ Low	☐ Null

Data saved correctly

Cancel Save

ELECTRONIC DOCUMENTATION

Add

ELECTRONIC DOCUMENTATION

Current Name

✓ -

Add

Step9 On file type choose 'Other documents'.

Add the following documents:

- 1_ Copy of passport or ID card.
- 2_ CV / Résumé
- 3_ Portfolio with the most significant academic works and projects (PDF format maximum size 20Mb).
- 4_ Support letter from the home university allowing the application as visiting student at ETSAB.
- 5_ Transcript of records of the Architecture studies carried out at the home university.
- 6_ Information about the Architecture Degree study programme at the home university (academic structure and courses list) and its qualifying grade scale.
- 7_ Tentative list of GARqEtsaB courses to take at ETSAB if admitted.
- 8_ ETSAB Visiting student Application Form, duly filled in with the student personal data and signed by the applicant and the mobility coordinator at home university.

Delete

Fields marked with an asterisk (*) are required. The size limit is 20 MB per file and 50 MB in total.

File type*

Other documents
Curriculum vitae
Diploma
Results certificate
Other documents
Language certificate

File*

Select

Current

✓

ATTENTION: unsaved changes

Cancel

Save

Personal data*

Academic details*

Application

RGPD information

Application

PERSONAL DETAILS

Document number

Name and surname

Personal e-mail address

CANDIDATE'S APPLICATIONS

The priority assigned to the degrees can be modified by dragging and dropping the selected degree.

Program type	Name	Academic year	Status	Priority	
-	-	-	-	1	Delete

Add

New application

Choose a course and describe your personal motivation about this course.

The application process will not begin until you submit your application for verification or you have paid the fees, if applicable. Once the deadline has passed, any applications with the status "In process (pending submission)" will not qualify for a place.

Program type

Application for visiting stu
Doctoral degree
Master
Double official master's degree
Erasmus Mundus Degree
Application for exchange students
Application for visiting students

Course and semester start of studies, programme*

2022-Q1 ETSAB - VISITING Degree in Architecture Studies (Barcelona)

Additional information

Questions marked with an asterisk (*) are compulsory.

step10

Create an Application.
Click on Add

10.1 Choose 'Application for visiting students' on Program type

10.2 Choose '2026-Q2 ETSAB– VISITING Degree in Architecture Studies (Barcelona)' from the list

step11.
Click on **save**

11.1 You don't need to
write on this box

Application data | Comments

2022-Q1 - Application for exchange students - 210MOB - ETSAB - MOBILITY PROGRAM (Architecture Barcelona)

Choose a course and describe your personal motivation about this course.

The application process will not begin until you submit your application for verification or you have paid the fees, if applicable. Once the deadline has passed, any applications with the status "In process (pending submission)" will not qualify for a place.

Program type
Application for exchange students

Course and semester start of studies, programme
2022-Q1 - Application for exchange students - 210MOB - ETSAB - MOBILITY PROGRAM (Architecture Barcelona)

Motivation ⓘ

Code
210MOB

Status
Processing (to be sent)

Registration date
04/04/2022

Pre-enrolment fee

Person in charge

Tutor

Contact
Oficina Relaciones Internacionales ETSAB Av. Diagonal 649 - 08028 BARCELONA

Send application

Application-tracking information

Date	Action
04/04/2022 12:00:10	Request created

Additional information

Questions marked with an asterisk (*) are compulsory.

IMPORTANT INFORMATION:

! _ EXCHANGE students admitted at ETSAB will enroll ONLY courses of GArqEtsab-GRADO EN ESTUDIOS DE ARQUITECTURA (Degree in Architecture Studies).
! + INFO: <https://etsab.upc.edu/en/international/incoming/exchange-students>
! _ NOTE: The conditions of the stay at the ETSAB are subject to possible variations due to COVID. In addition, the university may modify the initially planned teaching method (online, face-to-face or hybrid) depending on the sanitary situation evolution.

BEFORE JUNE 10th, FILL IN THE REQUIRED DATA + UPLOAD THE FOLLOWING FILES:

- ! 1_ ETSAB Exchange Application Form duly filled in, signed by your mobility coordinator. https://etsab.upc.edu/en/shared/c-internacional/r_incoming/exchangeapplicationform.pdf
- ! 2_ Copy of a valid passport or ID card.
- ! 3_ Portrait picture for the UPC Student Card: JPG format file / white background / dimensions: 181 pixel width x 220 pixel height / minimum resolution 100 dpi.
- ! _(OPTIONAL)_ Provisional Learning Agreement

ELECTRONIC DOCUMENTATION

Add

Cancel Save

The SEND APPLICATION button will only appear once you have completed all the data (personal, academic and application)

step12.
DON'T FORGET TO
CLICK ON SEND
APPLICATION

Ignore this
section

Personal data*

Academic details*

Application

RGPD information

Application

PERSONAL DETAILS

Document number

Name and surname

Personal e-mail address

CANDIDATE'S APPLICATIONS

The priority assigned to the degrees can be modified by dragging and dropping the selected degree.

Program type	Name	Academic year	Status	Priority	
Application for exchange students	210MOB - ETSAB - MOBILITY PROGRAM (Architecture Barcelona)	2022-Q1	Processing (to be sent)	1	Delete

Add

step13 To check
the evolution of
your admission
you can go to
Applications
and select yours

Application data

Comments

2022-Q1 - Application for exchange students - 210MOB - ETSAB - MOBILITY PROGRAM (Architecture Barcelona)

Choose a course and describe your personal motivation about this course.

The application process will not begin until you submit your application for verification or you have paid the fees, if applicable. Once the deadline has passed, any applications with the status "In process (pending submission)" will not qualify for a place.

Program type
Application for exchange students

Course and semester start of studies, programme
2022-Q1 - Application for exchange students - 210MOB - ETSAB - MOBILITY PROGRAM (Architecture Barcelona)

Motivation ⓘ

Code
210MOB

Status
Processing (to be sent)

Registration date
04/04/2022

Pre-enrolment fee

Person in charge

Tutor

Contact
Oficina Relaciones Internacionales ETSAB Av. Diagonal 649 - 08028 BARCELONA

Application-tracking information

Date	Action
04/04/2022 11:01:17	Request created

Additional information

Questions marked with an asterisk (*) are compulsory.

IMPORTANT INFORMATION:

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- | 2_ Copy of a valid passport or ID card.
- | 3_ Portrait picture for the UPC Student Card: JPG format file / white background / dimensions: 181 pixel width x 220 pixel height / minimum resolution 100 dpi.
- | _(OPTIONAL)_ Provisional Learning Agreement

Cancel

Save

ELECTRONIC DOCUMENTATION

Add

If you need a **Letter of Admission** you can request it in the "Comments" tab

*remember that your passport must be valid for the whole period of your stay

Application data

Comments

Sent and received comments about the application

Select the comment to view its detail.

Person in charge	Title	Date
ALICIA GARCÍA DEL BLANCO	Letter of Admission	04/04/2022 11:12:17

Add